

December 15, 2020

Governor's Office of Management and Budget  
ATTN: Duncan Evans  
350 North State Street, Suite 150  
Salt Lake City, UT 84114

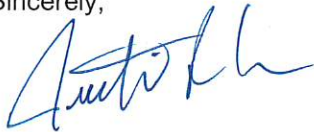
Re: Wayne County Reimbursement of CARES Act Funds

Dear Mr. Evans:

Attached is a reimbursement request from Ryan Torgerson, Wayne County Clerk/Auditor, to cover the county's coronavirus-related expenses for the 2020 General Election. Please reimburse Wayne County **\$935.00** using the following fund: 2320/060/1640/2320/7115 function COVI. In addition, it is understood that the total may be split into two documents due to the prior and current fiscal year.

Please let me know if you have any questions.

Sincerely,

A handwritten signature in blue ink, appearing to read "Justin Lee", with a stylized flourish at the end.

Justin Lee  
Director of Elections  
Office of the Utah Lieutenant Governor



## CARES ACT FUNDING REIMBURSEMENT REQUEST

STATE OF UTAH

OFFICE OF THE UTAH LIEUTENANT GOVERNOR

### Requester's Information

1. County: Wayne
2. Name and title of individual filling out this application: Ryan Torgerson
3. Contact Phone #: 435-836-1300 Contact Email: ryan@wayne.utah.gov

### Reimbursement Information

4. Identify the election(s) for which these funds were used: 2020 General Election
5. Total amount approved by the state: \$ 925.00
6. Total amount of reimbursement: \$ 935.00
7. On the next page, provide a breakdown of expenses that are being reimbursed. You may attach a separate spreadsheet to this application if desired.
  - Receipts, invoices, or other documentation of cost must be provided with this request. If the county cannot produce these items, it must provide a detailed explanation as to why.
  - Expenditures must serve the purpose to "prevent, prepare for, and respond to the coronavirus." Be as specific and detailed as possible in the descriptions of expenditures. Explanations that are vague may be rejected. For example, "COVID Notices" is unacceptable, but explanations such as, "Mailed a postcard notice to all residents in the county on May 25, 2020 informing them of the changes to election processes due to COVID" are desired.
  - Reimbursements for regular staff overtime or staff expenses must be submitted with timesheets or other satisfactory documentation.
  - Expenditures may not supplant the county's budget (i.e., funds may not cover costs that the county would normally incur).

### County Clerk Declaration and Signature

Initial the statements and sign below:

RT I affirm the expenditures listed in this request were used, or will be used, to prevent, prepare for, and respond to coronavirus for the 2020 Federal election cycle.

RT I affirm the expenditures listed in this request did not, or will not, supplant the county's budget.

Ryan Torgerson  
County Clerk's Signature

11-17-2020  
Date

Description of expenditure. Be specific and detailed as possible.	Amount (\$)	Receipt, invoices, or other documentation provided (Yes/No). If 'NO,' please provide a detailed explanation as to why documentation is not available.

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## Wayne County

Date 9/10/2020

NOTICE: Enter in detail and attach original bill, copy, or meeting agenda.

Account No. 104170240 Payable To: USPSDept. Elections Mailing Address: Loa, UT 84747

Date	Description	Amount
	Return Postage for General Election	\$935.00
	November 3, 2020 1700 stamps	

STATE OF UTAH

COUNTY OF WAYNE

I, the undersigned whose foregoing claim is herewith rendered, being duly sworn on oath say that the amount is therefore, legally due and neither the whole nor any part of the same has been paid.

Requested By: \_\_\_\_\_

I have audited the account and find it to be true and correct.